

Taxation Section, Corporate Office
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BHARAT SANCHAR NIGAM LIMITED
[A Government of India Enterprise]

No. BSNLCO-TAXN/13(12)/1/2020-Taxation/3803

Dated: 01 .06.2020

To

The Chief General Managers and IFAs,
All BSNL Circles/Units.

Kind Attention: Circle IFAs

Sub:- Regarding Form-16 to be issued to BSNL Employees (Working/Retired) for the F.Y. 2019-20 (A.Y. 2020-21) -Reg.

As you are aware that Form 16 is to be issued to the employees of BSNL for the F.Y. 2019-20 (A.Y. 2020-21). The Government of India has extended the due date of filing of TDS Returns (4th Quarter) for the F.Y. 2019-20 from 31.05.2020 to 30.06.2020.

In this connection, it is intimated that, for issuing Form 16 on PAN India basis, the details are required from all the Circles for filing of 4th quarter 24Q Return along with the data for filing the revised return for the 1st three-quarters of F.Y. 2019-20. The data for 1st three quarters are to be furnished in the Template already shared with the Circles and for furnishing data for the 4th quarter of F.Y. 2019-20, the details are required to be furnished in the format shared with the Circles through e-mail. The process to be followed while furnishing data for filing 24Q Return (for all the quarters) is enclosed as **Annexure-A**. The requisite details in excel format to be furnished to this office on e-mail ID: singletanbsnl@gmail.com latest by **08.06.2020**.

It is requested to kindly go through the above guidelines and contents of the same may be brought to the notice of all concerned for information and necessary action. This may be treated as **most urgent**.

This issues with the approval of Sr.GM (Taxation).

Encl.:- As above.


(Subrat Kumar Mohakud)
AGM (Taxation)